



**BOARD OF TRUSTEES  
SPECIAL MEETING**

**Board of Trustees**  
Michael Allman  
Melisse Mossy  
Maureen "Mo" Muir  
Katrina Young

**Interim Superintendent**  
Lucile Lynch

**THURSDAY, AUGUST 19, 2021  
1:00 PM**

***Public participation will be remote and  
live-stream will be available @ [www.sduhsd.net](http://www.sduhsd.net).***

This meeting will be held in accordance with Executive Order N-29-20 and the County of San Diego Health and Human Services Order of the Health Officer and Emergency Regulations effective June 15, 2021. A copy of each order is available online at [www.sduhsd.net](http://www.sduhsd.net) and posted at 710 Encinitas Boulevard, Encinitas, CA. The meeting will be live-streamed and video recorded. The public live-stream link will be posted online at [www.sduhsd.net](http://www.sduhsd.net) prior to the start of the meeting. Members of the Board of Trustees will participate virtually/telephonically.

Public comments for special meetings are restricted to items on the agenda before the Board of Trustees for consideration. Members of the public who wish to address the Board of Trustees may do so by submitting a request using this online form available [here](#). This form will open at 1:00 p.m. on August 17, 2021, and will close at 1:00 p.m. on August 18, 2021. Public comment will be limited to two (2) minutes per speaker and a total of 20 minutes per item. If there are more than 10 requests for an item, there will be a random selection of 10 speakers made prior to the meeting that will be recorded.

Additional information and supporting documents that may be provided to the Board of Trustees prior to the start of the meeting, if provided, will be posted on the website at [www.sduhsd.net](http://www.sduhsd.net).

**AGENDA**

**1. CALL TO ORDER**

- a. WELCOME
- b. PLEDGE OF ALLEGIANCE

**2. APPROVAL OF AGENDA**

*\*At 2:00 p.m., the Board of Trustees will convene to a break and will reconvene the meeting at 3:00 p.m.*

**3. CLOSED SESSION, *public comment, if any***

- a. PUBLIC EMPLOYEE EMPLOYMENT / APPOINTMENT / DISCIPLINE / DISMISSAL / RELEASE (GOV'T CODE SECTIONS 11126 & 54957)
- b. CONFERENCE WITH LABOR NEGOTIATORS (GOV'T CODE SECTION 54957.6)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association  
Agency Designated Representatives: Superintendent, Deputy Superintendent, and Associate Superintendents (3)

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

4. **RECONVENE TO OPEN SESSION** (THE BOARD OF TRUSTEES WILL RECONVENE OR PROVIDE FURTHER NOTICE AT 2:00 PM)
  - a. REPORT OUT OF CLOSED SESSION

## **DISCUSSION / ACTION ITEMS**

5. **CAPITAL FACILITIES PROJECTS PRIORITIZATION** – *public comment, if any*
6. **CONSIDERATION OF DRAFT PROPOSED SUPERINTENDENT SEARCH TIMELINE** – *public comment, if any*
7. **ADJOURNMENT**

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# **MEETING PROTOCOL**

## **Board Bylaw 9323 Meeting Conduct**

The members of the San Dieguito Union High School District Board of Trustees are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, in grades seven through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board Members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Trustees.

### **PUBLIC COMMENTS** (*Please see public comment process noted above.*)

Members of the public are entitled to comment on items listed on the agenda for Board consideration or deliberation. At the discretion of the Board President, members of the public are entitled to speak on agenda items either immediately after the item is called or following background information provided related to the item. Members of the public are entitled to comment on an agenda item only once at any meeting and may not have someone speak or read on their behalf unless otherwise allow by statute. Although the Board President may seek additional information, participation in debate on any item before the Board shall be limited to the Board and staff. The Board President shall determine the order of speakers, when the Board President calls a member of the public to speak they are asked, but not required, to provide their names prior to making comments.

### **PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net), and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

### **CLOSED SESSION**

The Board may meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, and/or real estate negotiations which are timely.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 13, 2021

**BOARD MEETING DATE:** August 19, 2021

**PREPARED BY:** John Addleman, Exec. Director, Facilities Planning  
Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Lucile Lynch, Interim Superintendent

**SUBJECT:** CAPITAL FACILITIES PROJECTS PRIORITIZATION

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### EXECUTIVE SUMMARY

Staff will be making a presentation on Capital Facilities Projects for prioritization of the Board.

### RECOMMENDATION:

It is recommended that the Board review the Capital Facilities Projects for Prioritization.

### FUNDING SOURCE:

Not Applicable



# CAPITAL FACILITIES UPDATE

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD WORKSHOP  
AUGUST 19, 2021

# PROP AA PROGRAM

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**Another Project  
Funded By**

**Prop AA**

**PREPARING STUDENTS FOR THE 21<sup>ST</sup> CENTURY**

# PROP AA PROGRAM

## Anticipated shortfalls:

Estimated Remaining Project Cost: \$83.7 million

Total Prop AA Funds available: \$80.57 million

Shortfall Prop AA: \$3.13 million

## Other notes:

- Projected construction escalation over next 4 years = \$25.02 million
- Projected Prop AA unfunded need over the next 4 years = \$28.15 million

Prop AA Projects that are left uncompleted at the end of the program will be returned to the Unfunded List for future funding.

# PROP AA PROGRAM

## The Three Tenets of Prop AA

### Facilities Task Force Vision Statement:

- Flexible, adaptable and technology rich facilities
- Sustainable, high performance environments for learning
- Community focused school sites

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To achieve these three tenets, the Facilities Task Force consisting of students, parents, teachers, community leaders, and school and District administrators developed the scope of what we **“Must Do”** and **“Should Do”**.

# PROP AA PROGRAM – “MUST DO”

## “Must Do”:

- Access Compliance Issues – Americans with Disabilities Act (ADA)
- Fire and Life Safety Issues
- Structural Safety Issues
- Hazardous Materials Issues
- Infrastructure Issues (Utilities, Fire Alarm, Security systems, Clock/Bell/Phone, Mechanical, Low Voltage etc.)
- Building Envelope Issues (Roofs, Windows, Doors, etc.)

(Generally “Must Do” issues are addressed by “Modernization” or “Renovation” type projects.)



# PROP AA PROGRAM – Remaining “Must Do” Projects

ITEM 5

- “Must Do” – Fix Access Compliance Issues, Fire and Life Safety Issues, Structural Safety Issues, Hazardous Materials Issues, Infrastructure Issues, and Building Envelope Issues

| Site                        | Project  | Budget           | Complete Project (Y/N) |
|-----------------------------|--|------------------|------------------------|
| Carmel Valley Middle School | Student Quad Renovation  | \$ 1,160,000.00  |                        |
| Diegueno Middle School      | Modernize Classroom Buildings C and D                                  | \$ 3,770,000.00  | NA                     |
| Diegueno Middle School      | Modernize Classroom Buildings K and F, and Cougar Hall/Music Classroom | \$ 3,700,000.00  | NA                     |
| Diegueno Middle School      | Modernize Administration Building                                      | \$ 1,030,000.00  |                        |
| Diegueno Middle School      | Modernize Locker Room Building   | \$ 2,226,000.00  |                        |
| Diegueno Middle School      | Modernize Lunch Shelter  | \$ 135,000.00    |                        |
| La Costa Canyon High School | Modernize Administration Building                                      | \$ 600,000.00    |                        |
| San Dieguito HS Academy     | Modernize Industrial Arts Building                                     | \$ 1,500,000.00  | NA                     |
| San Dieguito HS Academy     | Modernize A and B Buildings  | \$ 1,170,000.00  | NA                     |
| San Dieguito HS Academy     | Modernize Mosaic Café  | \$ 1,680,000.00  |                        |
| San Dieguito HS Academy     | Baseball and Softball Field Renovations                                | \$ 1,990,000.00  |                        |
| San Dieguito HS Academy     | Gym, Locker Rooms, Wrestling, and Weight Room Renovations              | \$ 7,980,000.00  |                        |
| San Dieguito HS Academy     | Gym and Wrestling Room Mechanical Renovations                          | \$ 800,000.00    | NA                     |
| Torrey Pines High School    | Modernize Gym  | \$ 7,150,000.00  |                        |
| Torrey Pines High School    | Gym Mechanical Renovations   | \$ 750,000.00    | NA                     |
| Torrey Pines High School    | Modernize Administration Building                                      | \$ 1,380,000.00  |                        |
| <b>Total</b>                |  | \$ 37,021,000.00 |                        |

“NA” represents those projects that are in design.

# PROP AA PROGRAM – “SHOULD DO”

## “Should Do”:

### ***Upgrade to 21<sup>st</sup> Century Learning Environment Standard***

- Technology: Wireless, Interactive, Multi-Media, etc.
- Furniture and Equipment Upgrades
- Finishes and Materials
- Renovate for Programmatic Change: Flexible and Adaptable

### ***Evaluate Core Facility Parity Issues: Resolve***

- Learning Commons
- Administration
- Labs: Science, for example
- Gymnasium/Multi-purpose
- Theater/Arts
- Athletics/Fields

## “Should Do”:

### ***Improvements for Sustainable “Green” Design***

- Energy Management Systems
- Alternative Energy
- Lighting – Electric and Natural Daylighting

### ***Replace Portable Classrooms***

### ***Community Joint Use Facilities***

### ***Resolve Site Circulation and Parking Issues***

# PROP AA PROGRAM – “SHOULD DO”

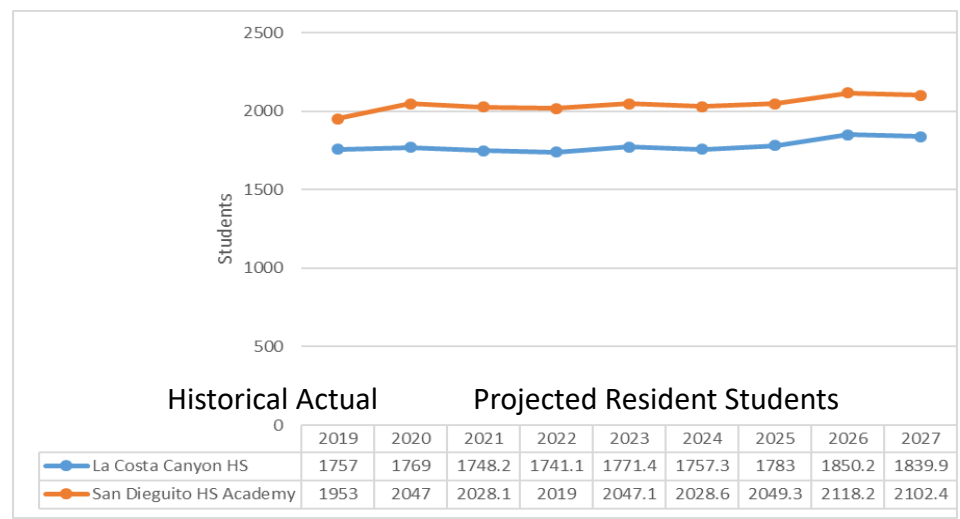
**“Should Do”** – Consideration of La Costa Canyon HS – New 2 Story Classroom Building to replace existing portable classrooms

As the area has built out, La Costa Canyon HS’s future enrollment growth looks relatively flat. The school site will have excess capacity of approximately of 840 seats. The 13 “700 Quad” general classroom portables represent a capacity of approximately 442 seats. The current use of portables, can be accommodated elsewhere on site, though it may make sense to construct two physics classrooms within proximity of the adjacent 600 Science Quad. Do we leave the 13 “700 Quad” general classroom portables as they are? Shall we replace the portables consistent with current use, such as two to four permanent classrooms, offices, and site storage?

Current Use: Two of the portables are used for physics classrooms, one is used by the County, two are used for offices for student support, six are used for storage, and two are reserved for spare classrooms.

**Existing School Capacity:**  
**La Costa Canyon High School: 2,692**  
**San Dieguito HS Academy: 1,748**

Enrollment of Resident Students



# PROP AA PROGRAM – Remaining “Should Do” projects ITEM 5

*Should Do: Upgrade to 21<sup>st</sup> Century Learning Environment Standard, Evaluate Core Facility Parity Issues, Improvements for Sustainable “Green” Design, Replace Portable Classrooms, Community Joint Use Facilities, and Resolve Site Circulation and Parking Issues*

| Site                        | Project  | Budget                  | Purpose   | Complete Project (Y/N) |
|-----------------------------|--|-------------------------|---|------------------------|
| Carmel Valley Middle School | Create New Student Entry at existing entry between Gym and Food Service Building   | \$ 160,000.00           | Resolve Site Circulation                                    |                        |
| Diegueno Middle School      | Parking Lot Improvements   | \$ 460,000.00           | Resolve Site Circulation                                    |                        |
| Oak Crest Middle School     | New Multi-Purpose Athletic Building  | \$ 3,650,000.00         | Facility Parity   |                        |
| Canyon Crest Academy        | New Black Box Theater, Remodel existing Black Box Theater for Engineering program needs, New Bike Spin Area at Gym                     | \$ 3,090,000.00         | Facility Parity/21st Century                                |                        |
| Canyon Crest Academy        | Balance of Media Center Modernization  | \$ 167,000.00           | 21st Century  |                        |
| La Costa Canyon High School | New 2 Story Classroom Building to replace existing portable classrooms   | \$ 6,720,000.00         | Replace Portables/21st Century                              |                        |
| La Costa Canyon High School | New Science Building to replace existing modular classrooms  | \$ 2,500,000.00         | Replace Portables/21st Century                              |                        |
| La Costa Canyon High School | New Weight Room Building   | \$ 1,720,000.00         | Replace Portables/21st Century                              |                        |
| La Costa Canyon High School | New Field House (Balance of)   | \$ 4,900,000.00         | Facility Parity, if also constructed for Torrey Pines HS    |                        |
| La Costa Canyon High School | New M&O Butler Building  | \$ 278,000.00           | Facility Parity   |                        |
| Torrey Pines High School    | New Art Classroom Building to replace interim portable classrooms (including adjacent renovation of campus greenspace and parking lot) | \$ 11,510,000.00        | Replace Portables/21st Century, Facility Parity             | NA                     |
| Torrey Pines High School    | New Field House (Balance of)   | \$ 5,310,000.00         | Facility Parity, if also constructed for La Costa Canyon HS |                        |
| San Dieguito Sports Complex | New Multi-Purpose Athletic Building and Hard Courts  | \$ 6,210,000.00         | Community   |                        |
| <b>Total</b>                |  | <b>\$ 46,675,000.00</b> |   |                        |

“NA” represents those projects that are in design.

# PROP AA PROGRAM

Please complete and bring to the Board workshop the “Must Do” and “Should Do” lists by marking a “Y” to continue moving forward with completing the project, or a “N” to not.

To avoid any Brown Act concerns, please do not work with or share your results with any other Board members prior to the Special Meeting on August 19, 2021.

We’ll look to tally the “Y”s during the special meeting, and discuss any “N”s as needed.

**Please note and consider,** the Prop AA ballot language contains language within the “Bond Project List” section that states that “Until all project costs and funding sources are known, the Board of Trustees cannot determine the amount of bond proceeds available to be spent on each project, nor guarantee that the bonds will provide sufficient funds to allow completion of all listed projects.” and “For these reasons, inclusion of a project on the Bond Project List is not a guarantee that the project will be funded or completed.”

# Fund 40 – Restricted Capital Project Fund

Projects scheduled to be completed over next two years.

| Fund 4000/SITE              | PROJECT   | Budget          | Encumbered / Actual | Budget Remaining | Status                    | Purpose  | Complete Project (Y/N) |
|-----------------------------|---|-----------------|---------------------|------------------|---------------------------|--|------------------------|
| Canyon Crest Academy        | Replacement of windscreen and pads at Tennis Courts                     | \$ 24,957.20    | \$ 24,957.20        | \$ -             | 50% Complete              | Resolve Safety Issue   | NA                     |
| Canyon Crest Academy        | Engineering Design Plan Services for HVAC Modernization                 | \$ 185,180.00   | \$ 185,180.00       | \$ -             | Complete                  | Resolve Infrastructure/Mechanical Issues   | NA                     |
| Carmel Valley Middle School | Replacement of gymnasium sound system (PA system)                       | \$ 30,000.00    | \$ -                | \$ 30,000.00     | Researching specs         | 21st Century   |                        |
| Carmel Valley Middle School | HVAC Modernization and Roof replacement campus wide                     | \$ 6,007,792.00 | \$ 700,000.00       | \$ 5,307,792.00  | In design                 | Resolve Infrastructure and Building Envelope Issues  | NA                     |
| Diegueno Middle School      | Installation of HVAC for Cougar Hall, Food Service & G8 Music Classroom | \$ 1,520,430.00 | \$ -                | \$ 1,520,430.00  | In design                 | Resolve Infrastructure (Mechanical) Issue  | NA                     |
| District Office             | Modernization of District Office  | \$ 4,588,820.85 | \$ 2,728,518.00     | \$ 1,860,302.85  | In design/preconstruction | Resolve Access Compliance, Structural Safety, Infrastructure, and Building Envelope Issues | NA                     |
| District Office             | Improvements to District Office   | \$ 3,250,540.06 | \$ -                | \$ 3,250,540.06  | In schematic design       | Resolve Operational, Coordination, and Collaborative Issues                                |                        |
| Earl Warren Middle School   | Stevens Avenue Slope Improvements                                       | \$ 600,000.00   | \$ 15,865.00        | \$ 584,135.00    | In design                 | Resolve Infrastructure, Safety, and Environmental Issues                                   | NA                     |

“NA” represents those projects that have been completed, under construction or are in design.

Reimbursement Funds Received into Fund 40: \$19,717,928. Current, projected shortfall requires Value Engineering or Funding Offset of Projects of \$264,293.

# Fund 40 – Restricted Capital Project Fund

Projects scheduled to be completed over next two years - continued.

| Fund 4000/SITE              | PROJECT  | Budget                  | Encumbered / Actual    | Budget Remaining        | Status   | Purpose   | Complete Project (Y/N) |
|-----------------------------|--|-------------------------|------------------------|-------------------------|--|---|------------------------|
| La Costa Canyon High School | Parking lot/slope, storm drain, and storm water improvements                               | \$ 201,500.00           | \$ 201,500.00          | \$ -                    | Under construction                               | Resolve Infrastructure and Structural Safety Issues   | NA                     |
| La Costa Canyon High School | Blackbox pipe grid improvements, will require path of travel and bathroom upgrades for ADA | \$ 550,000.00           | \$ 16,000.00           | \$ 534,000.00           | In design  | Resolve Structural Safety and Access Compliance Issues  | NA                     |
| La Costa Canyon High School | Outdoor Stage, Courtyard, and Storm Water Improvements                                     | \$ 400,000.00           | \$ -                   | \$ 400,000.00           | In design  | 21st Century and Resolve Infrastructure Issues  | NA                     |
| Torrey Pines High School    | Classroom Building E lighting inverter replacement   | \$ 21,896.88            | \$ 21,896.88           | \$ -                    | Complete   | Resolve Infrastructure Issues   | NA                     |
| Torrey Pines High School    | Modernization of Innovation Building   | \$ 2,460,000.00         | \$ 947,181.00          | \$ 1,512,819.00         | Under construction                               | 21st Century, and Resolve Access Compliance, Fire and Life Safety, Structural, Hazardous Materials, Infrastructure and Building Envelope Issues | NA                     |
| Transportation Facility     | Office Modernization   | \$ 61,104.00            | \$ -                   | \$ 61,104.00            | Construction Completed; F&E to arrive Mid-August | Resolve Operational Return from Temp Housing Issues   | NA                     |
| Transportation Facility     | Repair and/or replace 2 of 4 hydraulic lifts   | \$ 80,000.00            | \$ -                   | \$ 80,000.00            | Under evaluation by Transportation Dept          | Resolve Structural and Infrastructure Issues  |                        |
| <b>Totals:</b>              |  | <b>\$ 19,982,220.99</b> | <b>\$ 4,841,098.08</b> | <b>\$ 15,141,122.91</b> |  |   |                        |

“NA” represents those projects that have been completed, under construction or are in design.

**Note:** Reimbursement Funds Received to Date: \$19,717,928  
 Current budget cost: \$19,982,221  
 Projected shortfall of: \$ 264,293 will be covered by ongoing Value Engineering efforts and/or additional grant funding.

# Fund 40 – Restricted Capital Project Fund

Please complete and bring to the Board workshop the “Must Do” and “Should Do” lists by marking a “Y” to continue moving forward with completing the project, or a “N” to not.

We’ll look to tally the “Y”s during the Board workshop, and discuss any “N”s as needed.

**Please note and consider,** that the projects noted on the list to be completed are expected to be brought within budget by ongoing Value Engineering efforts and/or offsets with additional grant funding.



# AVAILABLE AND FUTURE FUNDING

Applications to be funded by State and expected dates of receipt.

| Site                    | Program          | Submittal Date | Estimated Apportionment | Projected Date to Receive Apportionment |
|-------------------------|------------------|----------------|-------------------------|---|
| Torrey Pines HS         | Modernization    | 5/22/2018      | \$ 13,663,077.00        | Spring 2022                             |
| Pacific Trails MS       | New Construction | 5/29/2018      | \$ 6,239,976.00         | Spring 2022                             |
| San Dieguito HS Academy | New Construction | 8/23/2018      | \$ 6,654,133.00         | Fall 2022                               |
| San Dieguito HS Academy | Modernization    | 8/23/2018      | \$ 5,254,676.00         | Fall 2022                               |
| La Costa Canyon HS      | CTE              | 4/3/2020       | \$ 673,860.00           | Fall 2021                               |
| Torrey Pines HS*        | CTE              | 4/3/2020       | \$ 1,067,835.00         | Fall 2021                               |
| Sunset HS               | Modernization    | 8/7/2020       | \$ 1,189,752.00         | Pending                                 |
| <b>Total</b>            |                  |                | <b>\$ 34,743,309.00</b> |   |

\* Torrey Pines HS: CTE of \$1.07 million allocated to ongoing construction project (Makerspace – Innovation Building)

|   |                        |
|---|------------------------|
| Total Applications to be funded by State: | \$34.74 million        |
| Less: TPHS CTE Grant:                     | \$1.07 million         |
| Add: Mello Roos Funding:                  | \$3.6 million          |
| Add: Mitigation Fee Funding:              | \$753 thousand         |
| <b>Available Funds to Allocate:</b>       | <b>\$38.02 million</b> |

# FUTURE STATE FUNDING - TO BE APPLIED FOR ITEM 5

Remaining State Modernization Eligibility:

| School Site              | Estimated State Share  | Estimated District Share | Total                   |
|--------------------------|------------------------|--------------------------|-------------------------|
| Diegueno Middle School   | \$ 5,193,611.00        | \$ 3,462,407.00          | \$ 8,656,018.00         |
| Oak Crest Middle School  | \$ 1,445,548.00        | \$ 963,699.00            | \$ 2,409,247.00         |
| San Dieguito HS Academy  | \$ 1,192,810.00        | \$ 795,207.00            | \$ 1,988,017.00         |
| Torrey Pines High School | \$ 2,040,943.00        | \$ 1,360,629.00          | \$ 3,401,572.00         |
| <b>Total</b>             | <b>\$ 9,872,912.00</b> | <b>\$ 6,581,942.00</b>   | <b>\$ 16,454,854.00</b> |

Please note that by moving forward with Prop AA modernization projects at these school sites will allow the District to apply for the State Share of eligibility of \$9,872,912. If State funding exists, it may be applied to the project during construction, or reimbursed to the District when such funds become available provided the District has the funds to complete the project on its own.

Please note that both Carmel Valley Middle School and La Costa Canyon High School are of age to begin the analysis needed to participate in the State School Building Program to establish additional eligibility. It is Staff's goal to have this analysis completed in the 21/22 Fiscal Year, such that future modernization projects at these two school sites can take advantage of this new eligibility.

# Unfunded Projects to Allocate – Board Exercise

On the spreadsheet provided separately, copied here on slides 17-20, please place a “1” on your **top 20** projects of the 53 unfunded projects that you would like to have funded. Please don’t worry if the amount of “1” projects is more than the \$38.02 million of available and future funding, as it is more important that the project is noted as a “1” to assist in providing priority towards the application of funding as it becomes available.

**Please note and consider:** If you would like to allocate an amount to backstop the projected Prop AA shortfall of \$3.3 to \$28.15 million, please note the amount at the bottom of the spreadsheet. Regardless of the amount allocated, please still indicate your Top 20 projects.

To avoid any Brown Act concerns, please do not share your spreadsheet with any other Board member prior to the special meeting. Please email John Addleman, Executive Director of Planning at [john.addleman@sduhsd.net](mailto:john.addleman@sduhsd.net) with your completed spreadsheet by 11am on Thursday, August 19<sup>th</sup> so that the complete results may be shared at the special meeting of the same day.

# Unfunded Projects to Allocate

## Unfunded Projects

| Unfunded Project List |   |                  | Top 20 for<br>Priority 1 | Top 20 Priority 1<br>Project Cost |
|-----------------------|---|------------------|--------------------------|-----------------------------------|
| Site                  | Project   | Estimated cost   | Please enter a "1"       |                                   |
| <b>CVMS</b>           | (2019) Modernize Bldgs 300 and 400                                | \$ 67,119.19     |                          |                                   |
|                       | (2019) Modernize Bldg 600   | \$ 89,028.07     |                          |                                   |
|                       | (2019) Modernize 700's  | \$ 172,507.48    |                          |                                   |
|                       | (2019) Modernize Bldgs 800 and 900                                | \$ 229,775.62    |                          |                                   |
|                       | (2019) Modernize Admin Bldg                                       | \$ 75,135.44     |                          |                                   |
|                       | (2020) Install Ped Gates with Panic Hardware                      | \$ 52,500.00     |                          |                                   |
| <b>DNO</b>            | (2011) New Athletic Multi-Purpose Bldg                            | \$ 12,640,826.59 |                          |                                   |
|                       | (2011) Access Path and Bathrooms at Track and Field               | \$ 3,150,882.53  |                          |                                   |
|                       | (2018) North Perimeter Drainage Improvements/Minor Retaining Wall | \$ 19,091.63     |                          |                                   |
| <b>EWMS</b>           | (2019) Admin Roof Improvements/Outdoor Use                        | \$ 63,814.08     |                          |                                   |
|                       | (2019) All-weather Track and Field                                | \$ 2,003,400.00  |                          |                                   |
|                       | (2020) West Boundary Slope Landscape and Pathway                  | \$ 150,000.00    |                          |                                   |

# Unfunded Projects to Allocate

## Unfunded Projects (continued)

|             |   |                  |  |  |
|-------------|---|------------------|--|--|
| <b>CCA</b>  | (2011) New Drive Entry  | \$ 1,217,609.79  |  |  |
|             | (2017) New Shade Structure  | \$ 157,500.00    |  |  |
|             | (2019) Modernize A2 - Theater                                     | \$ 130,578.00    |  |  |
|             | (2019) Modernize A3 - Arts Classrooms                             | \$ 148,243.20    |  |  |
|             | (2019) Modernize Gym  | \$ 133,041.30    |  |  |
|             | (2020) Add Projection to Principal's Office                       | \$ 4,000.00      |  |  |
|             | (2020) Aquatic Facility   | \$ 10,764,021.35 |  |  |
| <b>TPHS</b> | (2011) Renovate Driveway Entry and Circulation at Del Mar Heights | \$ 1,090,383.53  |  |  |
|             | (2011) New M&O Building   | \$ 769,833.03    |  |  |
|             | (2019) Team Rooms (3)   | \$ 2,187,000.00  |  |  |
|             | (2020) Artificial Practice Field                                  | \$ 1,117,200.00  |  |  |
|             | (2020) Shade Structure over Ampitheater                           | \$ 157,500.00    |  |  |
|             | (2020) Aquatic Facility   | \$ 10,764,021.35 |  |  |
|             | (2020) Ballards/Gate at I Bldg/Dance Classroom                    | \$ 20,000.00     |  |  |

# Unfunded Projects to Allocate

## Unfunded Projects (continued)

|     |  |                  |  |  |
|-----|--|------------------|--|--|
| LCC | (2011) Modernization of 300's, 400's, 500's                                | \$ 4,327,719.35  |  |  |
|     | (2011) Interim Housing (for Mod.s 300's, 400's, 500's)                     | \$ 819,691.49    |  |  |
|     | (2011) Modernization of 600's  | \$ 1,384,669.07  |  |  |
|     | (2011) Modernization of Theater (1100's)                                   | \$ 1,112,439.21  |  |  |
|     | (2011) Modernization of 1300's   | \$ 480,903.21    |  |  |
|     | (2011) Modernization of Gym  | \$ 3,406,418.56  |  |  |
|     | (2011) Modernization of Concession Stands/Replacement of Stadium Bleachers | \$ 527,386.11    |  |  |
|     | (2011) New Cart Path from Upper Campus to Lower Fields                     | \$ 210,288.25    |  |  |
|     | (2011) Convert Existing Food Service and Room 600 to Main Kitchen          | \$ 4,269,739.38  |  |  |
|     | (2011) New M&O Facility and Restore Art Yard                               | \$ 1,508,363.88  |  |  |
|     | (2011) Modernization of Outdoor Classroom Quads                            | \$ 2,950,203.97  |  |  |
|     | (2011) Front Driveway Entry Improvements                                   | \$ 785,076.14    |  |  |
|     | (2011) Improvements to Baseball Fields                                     | \$ 1,076,675.85  |  |  |
|     | (2011) Baseball and Softball Field Improvements                            | \$ 4,389,123.90  |  |  |
|     | (2018) Gym-A/V improvements and Scoreboard                                 | \$ 75,000.00     |  |  |
|     | (2019) New Storage behind Theater  | \$ 81,000.00     |  |  |
|     | (2019) Water Bottle Refill Stations (8)                                    | \$ 64,000.00     |  |  |
|     | (2020) Washer and Dryer Room in GYM  | \$ 10,500.00     |  |  |
|     | (2020) Modernize Upstairs Team Room in Gym                                 | \$ 52,500.00     |  |  |
|     | (2020) Aquatic Facility  | \$ 10,764,021.35 |  |  |
|     | (2020) Updated Electrical in Science Classrooms                            | \$ 150,000.00    |  |  |
|     | (2020) Update Upstairs Team Room A/V                                       | \$ 10,000.00     |  |  |

# Unfunded Projects to Allocate

Unfunded Projects (continued)

|                       |  |                   |   |      |
|-----------------------|--|-------------------|---|------|
| <b>SDHSA</b>          | (2018) Minor Modernization of PAC Scene Room/Floor and Sink    | \$ 37,735.96      |   |      |
|                       | (2020) Aquatic Facility  | \$ 10,764,021.35  |   |      |
|                       | (2020) Amphitheater Pathway Landscaping and Irrigation Project | \$ 15,000.00      |   |      |
|                       | (2020) Gym - North Pathway Landscaping and Irrigation Project  | \$ 15,000.00      |   |      |
| <b>Transportation</b> | (2012) Construction and Reconfigure Transportation Center      | \$ 10,411,482.43  |   |      |
|                       | <b>Totals</b>  | \$ 107,073,971.61 | 0 | \$ - |

# Next Steps

Please remember to bring your completed “Prop AA Program” and “Fund 40 – Restricted Capital Fund” worksheets to the special meeting so we may evaluate and discuss the change in any priority made to an existing Prop AA or Fund 40 project.

As well, please remember to email John Addleman, Executive Director of Planning, [john.addleman@sduhsd.net](mailto:john.addleman@sduhsd.net) by 11am on Thursday, August 19th so that we may also review and discuss your Top 20 “1” priorities made to the Unfunded Project List.

Please do not share your spreadsheet or worksheets with any Board member prior to the special meeting on Thursday, August 19<sup>th</sup>.

## Thank you!



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 13, 2021

**BOARD MEETING DATE:** August 19, 2021, Special Board Meeting

**PREPARED & SUBMITTED BY:** Lucile Lynch, Interim Superintendent

**SUBJECT:** CONSIDERATION OF PROPOSED SUPERINTENDENT SEARCH TIMELINE

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### EXECUTIVE SUMMARY

A proposed superintendent search timeline was developed in order for the Board of Trustees to consider Board Member availability on proposed dates, and for the employment of a new superintendent prior to December 31, 2021, when my interim employment contract will end.

| <u>2021 Proposed Board Meeting Schedule</u>      | <u>Action Needed</u>   |
|--|--|
| May 20, 2021 & July 28, 2021<br>Special Meetings | <ul style="list-style-type: none"> <li>Board Committee developed Request for Proposals for Superintendent Search Firm</li> <li>Board directed staff to post &amp; distribute Request for Proposals</li> </ul>  |
| <b>August 19, 2021 Regular Meeting</b>           | <ul style="list-style-type: none"> <li>Review draft proposed timeline (subject to change based on search firm availability)</li> <li>Identify date/time of presentations/interviews</li> <li>Determine if In-person or remote (option)</li> <li>Direct staff to notify search firms that submit proposal of the presentation/interview date/time.</li> </ul> |
| September 3, 2021<br>@ 5:00 pm                   | <ul style="list-style-type: none"> <li>Deadline to receive proposals from search firms</li> </ul>  |
| <b>September 8, 2021 Special Meeting</b>         | <ul style="list-style-type: none"> <li>Board reviews search firm proposals</li> <li>Selects firm(s) to interview &amp; make presentation</li> </ul>  |

ITEM 6

|   |   |
|---|---|
| <p><b>September 9, 2021<br/>Special Meeting<br/>(daytime)</b></p>   | <ul style="list-style-type: none"> <li>• Search firm candidates make presentations.</li> <li>• Board deliberates, selects and approves entering into contract w/search firm</li> <li>• Board meets with selected firm, &amp; schedules a special board meeting date to conduct a planning session to establish:             <ul style="list-style-type: none"> <li>○ A final search calendar, and</li> <li>○ Desired qualities &amp; characteristics of a superintendent &amp; identify groups for input</li> </ul> </li> </ul>   |
| <p><b>Optional Dates:<br/>September 13, 2021 or<br/>September 14, 2021 or<br/>September 15, 2021 or<br/>September 16, 2021 (daytime<br/>before regular meeting)<br/>Special Meeting</b></p> | <ul style="list-style-type: none"> <li>• Supt Search Planning Meeting:             <ul style="list-style-type: none"> <li>• Intros</li> <li>• Select Board Liaison</li> <li>• Execute search firm Contract, if needed</li> <li>• Review search process</li> <li>• Confidentiality &amp; Community Engagement</li> <li>• Schedule times for board member interviews</li> <li>• Focus Group identification</li> <li>• Online survey</li> <li>• Number of candidates</li> <li>• Internal candidates</li> <li>• Candidate expenses</li> <li>• Advertisements</li> <li>• Background checks</li> <li>• Salary &amp; fringe benefits</li> <li>• Residency expectations</li> <li>• Calendar search</li> <li>• Prep for Interview</li> </ul> </li> </ul> |
| <p><b>From September 13-16 to<br/>October 4, 2021</b></p>   | <p>Search firm:</p> <ul style="list-style-type: none"> <li>• Conducts online survey of focus groups (Sept 20-24)</li> <li>• Advertises &amp; recruits for position</li> </ul>   |
| <p><b>Optional Dates:<br/>September 27, 2021 or<br/>September 28, 2021 or<br/>September 29, 2021 or<br/>September 30, 2021<br/>Special Meeting</b></p>                                      | <ul style="list-style-type: none"> <li>• Search firm presents profile to Board.</li> <li>• Board directs a private location be secured to conduct interviews.</li> </ul>  |
| <p><b>October 4, 2021<br/>Special Meeting<br/>(November 4 or 5, 2021 Special<br/>Mtg - backup date)</b></p>   | <ul style="list-style-type: none"> <li>• Board screens applicants &amp; identifies potential semifinalists</li> </ul>   |
| <p><b>October 8, 2021<br/>Special Meeting<br/>(November 12, 2021 Special<br/>Mtg - backup date)</b></p>   | <ul style="list-style-type: none"> <li>• Board interviews potential candidates</li> </ul>   |

## ITEM 6

|   |  |
|---|--|
| <p><b>October 9, 2021<br/>Special Meeting</b><br/>(November 13, 2021 Special Mtg - backup date)</p> | <ul style="list-style-type: none"> <li>• Board interviews potential candidate(s)</li> </ul>  |
| <p><b>October 14, 2021<br/>Regular Meeting</b><br/>(November 18, 2021 Regular - backup date)</p>    | <ul style="list-style-type: none"> <li>• Board appoints superintendent</li> <li>• Board President tasked with contract negotiations w/appointee</li> </ul> |
| <p><b>November 18, 2021<br/>Regular Meeting</b><br/>(December 14, 2021 Regular - backup date)</p>   | <ul style="list-style-type: none"> <li>• Board approves/ratifies superintendent contract</li> </ul>  |

**RECOMMENDATION:**

It is recommended that the Board consider reviewing the draft proposed timeline (subject to change based on search firm availability), and

1. Determine Board Member availability of proposed timeline meeting dates,
2. Determine the date/time of the search firm presentations/interviews,
3. Determine if search firm(s) attends in-person or remotely (as an option), subject to public health orders, for presentation/interview.
4. Direct staff to notify search firms that submit proposal of the date/time of the presentation/interview, and

**FUNDING SOURCE:**

N/A